

Minutes of the 46th SEC Meeting held on November 4, 2022 in the Conference Hall of Chief Secretary, Assam, Janata Bhawan, Dispur.

List of members present is enclosed as **Annexure I**

The Chief Secretary cum Chairperson, SEC chaired the meeting. He welcomed the members present and asked the Chief Executive Officer, Assam State Disaster Management Authority (ASDMA) to present the agenda of the meeting for discussion.

Agenda Item: 1. Confirmation of minutes of the 45th SEC Meeting.

Resolution: The State Executive Committee confirmed the minutes of its 45th meeting held on March 23, 2022.

Agenda Item: 2. Action taken report on the minutes of the 45th Meeting of SEC

Resolution: SEC took note of the action taken on the decisions taken in the 45th SEC meeting.

SEC also approved 10 (ten) SDRF projects of Water Resource department amounting to Rs. 1471.95 lakh for the year 2021-2022. The list of 10 projects are placed at **Annexure-II**.

Agenda Item: 3. Approval of the Work Plan and budget under the Head of Capacity Building, Machinery & Equipments under SDRF- for 2022-23 and Non Salary head of accounts

Resolution: SEC approved the Work Plan and budget under the Head of Capacity Building, Machinery & Equipments under SDRF and Non Salary head of accounts for the year 2022-23 as follows with the following directions:

1. ASDMA to ensure effective utilisation of the services of the Project Officers (DM) posted in the 16 departments.
2. ASDMA to include Circle Officers and senior officers of the State government along with Officers of ASDMA in the international training programme (exposure visits) proposed in the work plan under capacity building head.
3. The proposed psychological intervention for Baghjan village be dropped since it is not a subject matter of capacity building for DRM.
4. ASDMA to arrange for a separate presentation on the proposed Resilient Model Flood Relief Camp and pilot only two such camp initially with allocation of about Rs 3 crores.
5. Instead of the component of Village Disaster Management Plan (VDMP) data collection, ASDMA to prepare a 'Village level Emergency Security Volunteer' project using Village Defence Parties (VDPs) to protect the properties of the people when they vacate the village in anticipation of flood. This intervention is necessary to improve the effectiveness of the early warnings that are delivered well ahead of the time but people are reluctant to vacate the village in absence of concrete assurance of safety and

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- security of their movable and immovable properties.
6. The proposal for remaining amount about Rs 12.50 crores be worked out and presented in the next meeting of SEC to be organized in 2 weeks time.
 7. The approved work plans are as follows:

WORK PLAN FOR CAPACITY BUILDING UNDER DISASTER RESPONSE FUND OF ASDMA FOR THE YEAR 2022-23		
Sl. No.	Name of the Activity	Amount (in Rs.)
1	Remuneration of Staff:	
a	Remuneration of 155 Nos. of Field Officers @ Rs. 20000/- per Field Officers	3,69,60,000
b	Remuneration of 16 Nos. Project Officers (DM) @ Rs. 27400/- each	52,60,800
c	Remuneration of 5 Nos. of Data Entry Operators @ Rs. 14,571/- each	8,74,260
2	Flood Early Warning System	31,00,000
3	Training and capacity development of Tea garden labourers (proposal submitted by the Tea and Ex-tea garden labourers' Development Association, Assam Jorhat)	80,00,000
4	Operational Expenses for various services acquired by ASDMA:	
	a. Cost Expenses for Bulk SMS Services (10 L (Push SMS)/per month, 4L (Pull SMS)/per month) @ 1,81,720/- per month	21,80,640
	b. Operational expenses for Satellite phone network of ASDMA (Recharge of Satellite Phones, AMC of Satellite Phone, AMC of Docking Station, Miscellaneous expenses for repair/replacement of spare parts not covered under AMC & Top up, Spectrum charges for ISAT Phone)	15,19,110
	c. Operational Expenses for Disaster Management Toll Free Services of ASDMA [State DM Toll Free No. 1079 (upgraded to SIP Trunk), District DM Toll Free No. 1077 (upgraded to SIP trunk in 05 DDMA's- Dhubri, Kamrup Metro, Nalbari, Sivsagar & Bongaigaon)]	18,79,032
	d. Operational expenses for VSAT Network of ASDMA (Spectrum charges for VSAT, Internet Charges for VSAT, AMC charges for VSAT Terminal, AMC charges for ATA, Local shifting charges for VSAT @Rs. 16,520/- per site (applicable in case of shifting)	13,24,784
5	Installation of high speed internet along	5,00,00,000

	with wifi connectivity at ASDMA HQ (One time installation charges plus usage charges for the entire year)	
6	Rapid Visual Screening (RVS) training (3,00,000*5=15,00,000 for State ToT, Rs. 35,00,000/- for the District level @ Rs. 1,00,000/- each)	50,00,000
7	Engineers Training (Total Cost for one training Rs. 3,50,000.00 For Five Batches =3,50,000X 5 17,50,000.00)	17,50,000
8	ToT & District Level Training Programme on Women & Child Care in relief camp during emergencies	40,18,000
9	Emergency Management Exercise-EMEx (Circle Level EMEx in 144 Rev. Circle having CQRT)	4,32,00,000
10	Guwahati Ward Level Emergency Management Exercise in 60 wards @ Rs. 1,50,000/- per ward	90,00,000
11	Advance training on IR boat management and IRB for active volunteers (5,00,000*5=25,00,000)	25,00,000
12	State Level ToT Training for ASHA workers on Disaster Preparedness & Healthcare during natural calamities	5,50,000
13	Workshop on Earthquake Risk Mitigation at State & District Level	21,00,000
14	International Training programmes for exposure visit of Officers and Staffs involved in DRM activities in the state (10-20 functionaries)	2,00,00,000
15	Redesigning of the NGO Portal	6,00,000
16	Contingency Fund for the Flood Shelters for operation and maintenance @ Rs. 5,00,000/- for each Flood Shelters	15,00,000
17	Capacity Building on Child Friendly Spaces in Emergencies	2,00,00,000
18	International Conclave on DRR & Climate Change	5,00,00,000
19	Participatory Awareness campaign on Disaster Preparedness & Door to Door Campaign on Flood Safety	2,50,00,000
20	Resilient Model Flood Relief Camp(2 circles on pilot basis)	300,00,000
21	National Level Experience Sharing Conclave of AAPDA MITRA Volunteers	30,00,000
22	Selection and payment of outcome aligned incentives to CQRTs in 39 Revenue Circles of Assam	1,24,02,000

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	a. Cost for conducting selection process of 16 No. of CQRT in each Revenue Circle (8 selected+8 standby)	
	b. Outcome based incentive @ Rs. 3,000/- for 12 months for 8 CQRT in 39 Revenue Circles	
23	'Village level Emergency Security Volunteer' project using Village Defence Parties (VDPs)'	50,00,000
24	Installation of Sanitary Vending Machine & Disposal Machine @ Rs. 50000/- in 200 schools acting as relief camps	1,00,00,000
25	Lightning Early Warning System	50,00,000
26	Integrated Web GIS Realtime Alerting Application (NESAC)	70,00,000
27	Flood Scenario Generation & Discharge based Downstream Impact Study for Raganadi, Doyang & Kurichhu Dam	19,43,500
28	Strengthening of Women Cadre on Search & Rescue Operations	30,00,000
29	HR Support for Land Governance & Disaster Risk Management Unit (UAV Management)	8,40,000
TOTAL		3745.42086 lakhs

ACTION PLAN FOR RS. 20 CRORE UNDER H/A-2245-80-800-0821-000-15-99 M & E

Sl. No.	Name of the Activity	Total Amount (in Rs.)	Status as on 03-11-2022
1	Procurement of 3 Units of Bailey Bridge by PWD (B & NH)	2,16,25,796	FOC issued by Finance Department. Sent to Treasury Office, Dispur for drawal on 01-11-2022.
2	Procurement of 2 Nos. of Aerial Drones by F & ES, Assam	66,65,000	FS Issued. FOC Checklist to be submitted to Finance Department once bills are received from F & ES, Assam
3	Additional Requirement of fund to meet the exchange rate fluctuations of 14	41,18,173	FOC issued by Finance Department. Sent to Treasury Office,

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	months from the date of opening of LC- Turn Table Ladder		Dispur for drawal. However, due to mismatch of FS details in FOC the same has been forwarded to Finance (Budget) Deptt. For necessary correction
4	Procurement of IT Equipments for ASDMA, DDMA & PO (DM)	3,41,75,841	Delivery completed. Checklist and other relevant documents sent to Revenue & D.M. Department for placing the proposal before Standing Finance Committee (SFC)
5	Procurement of 5 Nos. of drones by NESAC under the project "UAV for Disaster Risk Response, Rescue & Relief Management"	80,00,000	NESAC has submitted bills for 4 nos. of UAVs. Pending approval of DFC
6	Procurement of 1617 Nos. of Fire Proximity Suit by F & ES, Assam	8,08,50,000	Fire & Emergency Services, Assam has floated fresh tender
7	Procurement of 50 Nos. of Inflatable Rubber Boats & Procurement of Body for 50 Nos. of old IRBs.	41200000	IRBs with OBM delivery completed. Bills forwarded by F & ES
8	Procurement of 20 Nos. of Trolley Mounted 10 HP Pumps for GMC under Section 50 of DM Act during waterlogging in Guwahati City	3560000	Bill submitted to Treasury Officer, Dispur and credited to party account on 01-10-2022
9	Supply of 172 nos. of tablets for DPOs and Field Officers	19664800	Delivery of the tablets completed. Payment of the bills are under process
10	Procurement of additional Megaphone, Search Light & Whistle for Gaon Burhas	8000000	Yet to be processed

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TOTAL	22,78,59,610
Total Budget for FY-2022-23	20,00,00,000

WORK PLAN UNDER NON-SALARY COMPONENT FOR 2022-23			
Sl. No.	Head of Account	Budgeted Amount (in Rs.)	Justification
1	Professional Fees	19,00,000	E-filing & Statutory audit, Remuneration of Grade-IV Staff & Drivers etc.
2	Office Expenditure	50,00,000	Office stationaries, Other expenses related to office maintenance, Office Contingency for DDMA's etc.
3	Response Fund	2,50,00,000	Remuneration of Information Assistants (DEOCs- Rs. 14259/- each per month for 132 IAs & SEOC- Rs. 14989/- for 9 Nos. of IAs)
4	Equipment	90,00,000	Procurement and Annual Maintenance Charges of Equipments of ASDMA, DDMA's, SEOC, DEOC- Rs. 40,00,000/- Renovation of Conference hall of ASDMA (Audio Video, lan, Power, Display) etc- Rs. 60,00,000/-
5	Mitigation	3,87,00,000	As given below
6	Travel Expenditure	38,79,000	Travel expenditure (TA/DA), vehicle hiring etc.
7	Hospitality	10,00,000	Expenditure in connection with conduct of meetings
8	Construction of ASDMA Office Building & State Emergency Operation Centre (SEOC)	2,00,00,000	Construction of ASDMA Office Building & State Emergency Operation Centre (SEOC)
TOTAL		10,44,79,000	

Activities to be conducted under Mitigation:

Sl. No.	Activity/Scheme	Amount (in Rs.)	Remarks
1	Flood Reporting and Information Management System (FRIMS)- Training , Capacity Building & Annual Maintenance etc.	2700000	UNICEF has supported in developing FRIMS for ASDMA in the year 2021-22. Now, it will be handed over to ASDMA from April,

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			2022. As such fund will be required for Training , Capacity Building & Annual Maintenance etc. for F.Y-2022-23
2	Media Calendar	7000000	
3	AMC of Knowledge Management Portal	1000000	Annual Maintenance Charges of Knowledge Management Portal
4	Construction of DEOC Building in vulnerable districts (Kokrajhar, South Salmara, Darrang, Hojai, Bongaigaon, Biswanath, Tinsukia & Dibrugarh) @ Rs. 35,00,000/- each	28000000	Construction of DEOC Building in vulnerable districts @ Rs. 35,00,000/- each DEOC
TOTAL		38700000	

Agenda Item: 4. Status of SDRF proposals approved by SEC in 44th and 45th meeting dated January 11, and March 23, 2022 respectively

Resolution: SEC took note the status of administrative approval accorded to SDRF proposals which were approved in the 44th & 45th SEC meetings as follows:

Sl. No.	Department	44 th SEC	Amount approved (lakhs)	45 th SEC	Amount approved (lakhs)	Total Schemes approved	AA issued
1	WRD	0	360.00	113	19661.41	113	113
2	PWD	163	2162.98	500	9046.11	663	601 <i>Remaining 62 proposals of PWD roads are under process for Administrative Approval</i>
3	Irrigation	239	347.99	0	0	239	239
4	Education	0	0	9	7.22	9	9
	Total	402	2870.97	622	28714.74	1024	962

The meeting ended with a vote of thanks from the Chair.

Signed by Paban Kumar
Borthakur

Date: 13-11-2022 11:16:40

(Paban Kumar Borthakur, IAS)
Chief Secretary, Assam &
Chairperson
State Executive Committee ASDMA

Ecf. NO 212830/42

Dated November 11, 2022

Copy to:

All Members of SEC

(G.D. Tripathi, IAS)
Chief Executive Officer
ASDMA

Annexure- I

Meeting of 46th State Executive Committee (SEC) meeting Dated: 04.11.2022 :: Conference Hall of the Chief Secretary, Assam		
Sl. No.	Name of the Officials	Department
1.	Shri Paban Kumar Borthakur, IAS	Chief Secretary to the Govt. of Assam
2.	Shri S. Abbasi, IAS	Additional. Chief Secretary to the Govt. of Assam
3.	Shri Avinash Joshi, IAS	Principal Secretary, Health & Family Welfare, Assam
4.	Shri Mukesh Agarwal, IPS	Special DGP-cum-Director, Fire & Emergency Services, Assam
5.	Shri Gyanendra Dev Tripathi, IAS	CEO, ASDMA/ Commissioner & Secretary
6.	Dr Karuna Kumari IAS	Secretary, Revenue & DM, Govt. of Assam
7.	Smt. Varshaty Das, IAS	Secretary, Soil Conservation Department, Govt. of Assam
8.	Sri Debajit Bhuyan	Spl. Secretary, PWRD Department, Govt. of Assam
9.	Shri Kausar Jamil Hilaly, ACS	Chief Executive Officer, Guwahati Metropolitan Development Authority
10.	Shri Rajesh Kemprai	Spl. Commissioner & Spl. Secretary, PWRD
11.	Shri Raj Chakravarty	Spl. Commissioner & Spl. Secretary, PWRD
12.	Shri Tej Prasad Bhusal, ACS	Additional Secretary, Agriculture

		Department
13.	Shri Deba Kumar Kalita, ACS	Additional Secretary, Women & Child Development Department
14.	Sri Hriday Ranjan Das	Joint Director of Tourism, Assam
15.	Shri Krishna Das, APS	AIGP (Re-Orgn), Assam
16.	Shri N.K. Debnath, ACS	Joint Secretary, Fishery
17.	Shri Gadadhar Kalita	Executive Engineer, P& RD Department
18.	Shri Dibajyoti Duarah	Additional Chief Engineer, PHE
19.	Shri Ranadhar Ranjan Paul	Executive Engineer, PWD Lakhimpur Bldg. Division
20.	Shri Chandana Deka	Deputy Architect, CCO
21.	Shri Gautam Talukdar, ACS	Power (Electricity) Department
22.	Smti. Sangita Saikia	OSD SSA, Samagra Sikhsha Abhiyan
23.	Shri Hiren Das	Deputy Secretary, PW(B&NH)
24.	Shri Tapan Kr. Gogoi	Technical Director, NIC Assam

Annexure-II

LIST OF ADMISSIBLE PROPOSALS OF WR DEPTT (2021-22) OUT OF SUBSTITUTED PROPOSALS

Sl. No.	District	Division	Name of Schemes	Amount (Rs. in Lakh)	Remarks
1	Barpeta	Barpeta	Immediate measures for repairing of flood damages to Brahmaputra right bank at Baithaputa Satra and its adjoining areas under SDRF for 2021-22	239.135	
2	Chirang	Chirang	Immediate measures to restore the damages of village Manikpur U/S areas of river Taklai on L/B under SDRF for 2021-22	175.45	
3	Kokrajhar	Kokrajhar	Immediate measures for restoration of village Garumarachar from flood damages of river Sonkosh on its L/B under SDRF for 2021-22	176.99	
			Immediate measures for restoration of flood damages at village		

4	Kokrajhar	Kokrajhar	Soraigaon on its R/B of river Janali under SDRF for 2021-22	62.50	
5	Kokrajhar	Kokrajhar	Immediate measures for restoration of damages at No.2 Mozabari village of river Samukha for the year 2021-22 under SDRF	89.15	
6	Kokrajhar	Kokrajhar	Immediate measures for restoration of village Chekadani from flood damages of river Gangia under S.D.R.F for 2021-22	180.00	
7	Kokrajhar	Kokrajhar	Immediate measures for restoration of village Banglajhora from flood damages of river Saralbhangha on L/B from Patgaon to upwards from Ch.5300 m to 5600m under SDRF for 2021-22	97.33	
8	Nagaon	Nagaon	Immediate measures to restore the Tinisuti area under Raha Revenue Circle from the avulsion of river Kollong on its Left bank for the year 2021-22	433.39	AA may be issued only after submission of Section 50 Order by DC, Nagaon.
9	Kokrajhar	Kokrajhar	Emergent restoration work at Pakriguri from the erosion of river Sonkosh on L/B for the year 2021-22 under SDRF (Ex post facto)	9.00	AA may be issued only after submission of Section 50 Order by DC, Kokrajhar.
10	Kokrajhar	Gossaigaon	Emergent restoration work at Upendrapur from the erosion of river Sonkosh on L/B for the year 2021-22 under SDRF (Ex post facto)	9.00	AA may be issued only after submission of Section 50 Order by DC, Kokrajhar.

Rs. 1,471.95