MINUTES OF THE DM COMMITTEE MEETING HELD ON THE OFFICE CHAMBER OF THE COMMISSIONER SECRETARY EDUCATION DEPARTMENT, ASSAM SECRETARIAT, 'C' BLOCK GROUND FLOOR ON 06/02/19.

A. The DM Committee was held under the Chairmanship of Shri. Preetom Saikia, IAS Commissioner & Secretary education and Shri. Fazlul Haque Choudhury, ACS, Jt. Secretary, Secondary Education and Smti Rita Gogoi, ACS Joint Secretary, Elementary Education was also present in the meeting.

The stakeholders present in the meeting were from Elementary & Secondary Education, Assam State Disaster Management Authority and PO DM Education which is enclosed in – (ANNEXURE-A)

- **B.** The Chairman was briefed by Mr.Fazlul Haque Choudhury, Jt Secretary Secondary Education, on the various chapters of the DM Plan of the education department.
- C. Highlights of the whole DM plan 2018-19 & 2019-20was presented by Project Officer (DM) Education Department.
- D. Chairman directed that DEEO (District Elementary Education Officer) should be made Nodal Officer in all DM related works as well as NSSP and will be held responsible for all DRR related works of the department. District DM Plan for Education Department should be an integrated plan jointly prepared by DEEO & IS every year by taking the SDMPs into consideration and all other departmental infrastructures at district level.
- E. SDM Plan (School Disaster Management Plan) is mandatory for all sections of school in Education department and should be considered as one of the criteria for issuing recognition as well as permission of school under Elementary & Secondary Education department.
- **F.** Regarding Master Trainers Training on NSSP who are nominated by Director SCERT Assam i.e. 62no's of Lecturers Training initially was resolved to be conducted by the Secondary Education Department but due to expenditure of the said amount on other DM related works, the Chairman directed to make expenditure from Secondary education department, under budget sanctioned for the financial year 2019-2020 and further directed ASDMA to share a proposal with Secondary Education Department for reference within a budget limit of Rs.2,20,000(Two Lac Twenty Thousand) by 10th February 2019.
- **G**. The Chairman reviewed the Actions taken under Action Plan of 2018-19 DM Plan. Regarding unspent balance of DM fund under 2018-19, is resolved to make expenditure on circulation of training materials as per financial norms.
- **H.** The Chairman and the committee members approved the Action Plan of the Education Department for the year 2019-2020along with the allocated budgetfor FY-2019-20 for DM and other DM related works. Further Chairman also proposed a meeting in May, 2019 to review the Action taken under Action Plan 2019-2020.
- I . Finally the DM Plan of the Education department for 2018-2019 &2019-2020

(ANNEXURE-B) was approved by the committee.(ANNEXURE-C)

The meeting ended with a Vote of Thanks from the chair.

Olo the Assam State Disaster

Management Authority

Disput. 769

Dy. No.

Sd/-

(Shri Preetom Saikia, IAS)
Commissioner & Secretary to the Govt. of Assam
Secondary & Elementary Education Department
Chairman Departmental DM Committee, Education

Memo.NoASE.261/2014/Pt-I/154

Dated Dispur the 4th March, 2019.

Copy for information to:-

- 1. The Mission Director, RMSA/SSA, Kahilipara, Guwahati-19.
- 2. The Chief Executive Officer, Assam State Disaster Management Authority, Ancillary Block, Assam Secretariat, Dispur, Guwahati, Guwahati-6.
 - 3. The Director of Secondary Education, Assam, Kahilipara, Guwahati-19.
 - 4. The Director of Elementary Education, Assam, Kahilipara, Guwahati-19.

By order

Joint Secretary to the Govt. of Assam Secondary Education Department